



## MINUTES OF MEETING

<b>Special General</b>	<b>No</b>
<b>Executive Committee</b>	<b>Yes</b>
<b>Held at Paringa Clubhouse</b>	<b>12 September 2019</b>

### Present/Apologies:

Position	Name	Present	Apology
<b>President</b>	Roger Emery	<b>Y</b>	
<b>Vice President</b>	Rolfe de la Motte		<b>Y</b>
<b>Treasurer</b>	Jeff Garner	<b>Y</b>	
<b>Secretary</b>	Graham Brown	<b>Y</b>	
<b>P-R-O</b>	Dean Emery	<b>Y</b>	
<b>Club Recorder</b>	Geoff Dyer	<b>Y</b>	
<b>Club Coach</b>	Vacant		

Meeting Opened	7: 00 Roger Emery (Chair)	Action Items
<b>Confirmation of Previous Minutes</b>	Moved, seconded ..... that the minutes of the previous meeting, as distributed, be confirmed.	Moved: Jeff Garner Seconded: Geoff Dyer
<b>Business arising from the minutes</b>	<ol style="list-style-type: none"> <li>Expressions of interest in club coach executive position</li> <li>Member Key retrieval – Graham</li> <li>Email reminder to members about Corporate challenge and sharing Facebook page</li> <li>Hire of digger approved</li> <li>Purchase of trailer for mower approved - Geoff</li> </ol>	<ol style="list-style-type: none"> <li>Nil response</li> <li>Cameron Schwabe, Caitlin Street, Daniel Youd, Tom Wild still to come.</li> <li>Email sent to members sent               <ol style="list-style-type: none"> <li>TACC to be contacted re newsletter entry for corporate challenge</li> <li>Graham to contact local police re challenge involvement. Done</li> <li>Digger to come when berm dries out</li> </ol> </li> </ol>
<b>Agenda</b>		
<b>1: Corporate Challenge</b>	<p>Saw ambulance and fire brigade – sent emails out to building companies, also went to a number of the local car yards and left flyers.</p> <p>On the 21<sup>st</sup> the Examiner will be out taking promotional pictures and for an article</p>	
<b>2.</b>	<p>BCE foam. The new foam in the indoors area is working well and looks like it will work for a while, it is much easier to pull arrows out. Geoff said that the building of the indoor butts was a learning experience and the next butts built will have bolts not screws to fix the sides, allowing the side to be taken off and more foam added as needed, for example.</p> <p>Roger wondered if thicker foam would be better, but Geoff assured him that the current size is the better way to go.</p>	

	<p>More material is coming to complete the last 2 indoor butts with some spare for future repairs.</p> <p>Inner and outers last about 6<sup>th</sup> months. The different size of the indoor and outdoor butts makes a difference to how we can do things. Geoff stressed that using the new foam is a better option as they can be replaced/repared continuously</p> <p>Geoff was reluctant to do too much more until we have decided on a method and material to replace everything on an ongoing basis.</p> <p>Roger asked if there are pre-made target butts that we can look at, say 2 or 3 different types and costings so that we can carry out on- range comparisons.</p> <p>It might prove beneficial and avoid Geoff or just a few members carrying the load of butt replacement. This may be the better way to go in the future when a comparison of materials, shipping costs and volunteer labour is included</p> <p>The working bee on Sunday is going to fix some of the outdoor butts using the remains from the inside ones. Stramit butts also need repairing. The stramit material is already on hand and we just need to cut to size using workhorses and circular saws and fit into place.</p> <p>Jeff says that the cost of the outdoors is much less than the indoor cost. Other options could be considering other options.</p>	<p>Jeff Garner to explore complete made butts and prices</p>
<p><b>3</b></p>	<p>Safety items from Mike Hinds – Member protection officer.</p> <p>3.1 Rubber butts on the 10m line causing bounce backs, at head height and hitting archers. There are a few rubber target butts set up on the Come &amp; Try 10m line. These need to be at the 15m line to minimize issues of bounce back and potential injury.</p> <p>3.2. Designated first aid official. Every come and try team should have at least 1 qualified first aid person. If someone from the public was to get injured, who is currently qualified and able to attend to the situation? Once again, I feel this to be a duty of care issue. I feel that the club needs to protect itself better here by sending some members off for first aid training.</p> <p>3.3The star picket between the clubhouse and the shooting line, does not have a cap on it, and is potentially dangerous.</p>	<p>3.1 The AA recommended distance is 10 metres. So we are covered by AA. Preferable to shoot carbons not aluminum at this range and now that we have a number of new carbon arrows, this is possible to arrange.</p> <p>3.2 In the last 12 years there has not been an injury or incident, so the risk is low. Our safety of care is to run our shoots according to AA regulations which we do. With access to mobile phones – emergency care can be called very quickly</p> <p>3.3 There are picket caps available in the shed and this one has been fixed. If any are found whoever finds it can put a cap on.</p>

	Michael did a survey of the first aid equipment in the office and replaced out of date supplies. Will be reimbursed.	Graham to send a reply to Michael with the committee's response
4.	<p>Parks and Wildlife Lease Renewal letter received. Reply sent and Inspection to occur soon followed by offer of lease renewal.</p> <p>Lease is for 10 years the shed was built during the last lease. we should be okay but any issues after the inspection will need to be addressed. Hoping that the new lease is very similar to the old lease without any extra clauses or sections being added.</p> <p>After the inspection a new lease should be offered to us and normally would be signed off on by the President and secretary.</p> <p>There will be fees for the actual term of lease plus any legal costs involved.</p>	
5.	Digger to clean up berm will be coming in the next few weeks as the area dries out.	
6.	Special General Meeting on Saturday. Geoff has heard that several members may not be coming, as they are not happy about any changes.	
7.		
<b>Correspondence:</b>	<ol style="list-style-type: none"> <li>1. Emails IN:</li> <li>2. Emails OUT: Email to members re sharing corporate challenge Facebook page</li> <li>3. Other letters – Parks &amp; Wildlife – lease renewal</li> <li>4. Moved:</li> <li>5. Seconded:</li> </ol>	
<b>Treasurers Report:</b>	<p>\$13,000 in the bank now and just the cost of the refurbished target butts to come out and whatever the lease renewal costs are.</p> <p>Come and try fees are being used to fund general expenses where possible such as the hire of the digger.</p> <p>4 new member applications came up at the weekend with another 3 expected soon.</p>	:
<b>Club Recorders Report:</b>	Nil to report	
<b>P-R-O Report:</b>	Facebook going well, keep getting inquiries about whether the shoots are on when rain is possible, and the Wednesday come and try's. All comments have been positive so far.	

<b>Club Coach Report:</b>	NA	
<b>Presidents Report:</b>		
<b>General &amp; New Business:</b>		
<b>1.</b>		
<b>Meeting Closed:</b>	8.00pm	
<b>Next meeting:</b>	9 September at 7pm	
<b>President:</b>	<i>Roger Emery</i>	10 September 2019
<b>Secretary</b>	<i>Graham Brown</i>	10 September 2019



Department of Primary Industries, Parks,  
Water and Environment

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C/- Jeff Garner  
The Treasurer  
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LEGANA TAS 7277

Dear Sir/Madam,

**RENEWAL OF CROWN LEASE – PARINGA ARCHERY CLUB – TREVALLYN NATURE RECREATION AREA**

Parks and Wildlife Service (PWS) is writing to advise that the above Crown Lease is due to expire 31 October 2019. PWS would like to know whether or not you wish to apply to renew your lease.

If you do not wish to apply for renewal of your lease you have the following options:

- Lodge an Application to Transfer a Crown Lease to another person/entity, who may seek approval from the Crown to enter into a new agreement; or
- Lodge an Application to Cancel a Crown Lease.

Links to the above application forms and more information can be found at <http://parks.tas.gov.au/index.aspx?base=33308>.

When the advice is received PWS will commence assessment of your application and determine if further information from you is required.

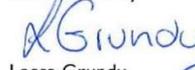
If you seek to renew your agreement, once the renewal of lease assessment is complete, PWS will either seek approval the issue of a new lease or discontinuation of the lease. If approved for renewal, PWS will provide instructions to Crown Law (CL) to issue you with a new lease agreement.

As the Lessee, you are responsible for all fees associated with the renewal of your agreement. This will include rent, CL legal fees and other associated costs if applicable, such as rental determination fees incurred from the Office of the Valuer General and/or survey costs. If approved for renewal, a tax invoice for all costs will be forwarded to you with the new agreement, for your consideration.

If you are you are experiencing financial difficulty or would like consideration to make payment of rent on a more regular basis (e.g. quarterly or monthly) please note that, on approval from PWS for renewal of your agreement, we may arrange for a payment plan or for invoices to be sent to you on a more regular basis, to assist you with meeting your financial commitments.

Should you have any questions about this matter, please contact me on the above phone number.

Yours sincerely

  
Leesa Grundy  
Administration Officer, Leases and Licence  
Property Services  
PARKS AND WILDLIFE SERVICE

28 August 2019